

**Brandon Lane**  
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## **SUCCESSFUL RECRUITER**

- 8 years of HR recruitment experience for a mid-sized food manufacturing company
- Participation in Job Fairs and Recruitment Events on high school and college campuses
- Developer and Deliverer of seminars and workshops at local community colleges on job application process, resume development and interview skills.
- Skilled interviewer who is able to narrow fields of potential candidates for employment managers
- Ability to act as a PR professional and promote the reputation and culture of the company to potential candidates
- Experienced networker who is able to locate skilled candidates for open positions
- Knowledgeable professional who understands all compliance factors in the recruitment process and who also understands the value that diversity brings to an organization

## **EXPERIENCE**

**Corporate Recruiter, Williams Foods, Inc.** – Kenosha, WI, 2008 – Present

- Design and create postings in key venues to attract the most qualified candidates
- Attend job fairs throughout academic and business communities to promote the corporation and attract valuable candidates
- Screen applicants for positions, including reviews of resumes and initial interviews
- Collaborate with department managers to create a persona for specific position openings
- Draft position descriptions for publication on job boards and other online clearinghouses
- Maintain corporate profile on social media sites
- Use social media to search for top talent

### **Results:**

- 90% average employee retention rate over the past 8 years
- Consistently superior performance reviews related to attraction of top candidates for position openings at all levels – unskilled, skilled, and management

## **EDUCATION**

**University of Wisconsin, Madison, WI, 2014-Present**

- MBA Program – currently enrolled part-time
- Area of emphasis – Human Resources
- Anticipated Completion, 2018

**University of Wisconsin, Madison WI, 2004-2008**

- BS, Business, 2008
- GPA, 3.6 – Graduated Cum Laude

**ACTIVITIES**

**Habitat for Humanity Volunteer, 2006 – Present**

**Member, Kenosha Chamber of Commerce, 2011 - Present**

**Big Brother Program Volunteer, 2007 - Present**