

Geoff Harding

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Objective

Mid-Level Management/HR/Training Position which allows me to utilize my skill set as an entrepreneur and psychologist over a 9-year period. Said skill set includes organizational management, communication, marketing, financial management, and customer service.

Profile

Skilled, enthusiastic, and personable professional who holds multiple degrees and who has 9 years of background and experience in business as an owner. Able to relate to individuals of all backgrounds and establish quick rapport; able to perform all business functions from marketing, to production, inventory control, budgeting and customer service.

Work well under pressure; able to supervise and motivate employees; possess a good sense of humor and the flexibility and versatility that is required in today's business environment. Use background in psychology to assist individuals to make positive changes in life and careers.

Skills Summary

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|-----------------------|--------------------|--------------------|
| ♦ Goal-Setting | ♦ Budget | ♦ Networking |
| ♦ Marketing and Sales | ♦ Supervision | ♦ Content Writing |
| ♦ Communication | ♦ Team Building | ♦ Computer Skills |
| ♦ Customer Service | ♦ Public Relations | ♦ Published Author |

Professional Experience

OWNER – HARDING LIFE AND CAREER COACHING CONSULTANTS, LLC

- ♦ Launched business in 2007, following development of business plan and securing funding from a local investment group.
- ♦ Assumed sole responsibility for marketing and networking products and services
- ♦ Secured local clients, and grew business to the point of employing 4 additional coaches
- ♦ Took the company online with video conferencing and publications – grew online clientele to an average of 38 clients at a time, most obtained through referrals.
- ♦ Designed and delivered seminars and workshops for companies to provide exit services for employees who were terminated for a variety of reasons.
- ♦ Provided life and career coaching services to individuals looking to make major changes
- ♦ Taught classes at a local community college on life skills, career searches, and the application/interview process.
- ♦ Sold business to a colleague in 2016, and continue to operate in a coaching capacity

Employment History

HARDING LIFE AND CAREER COACHING CONSULTANTS, LLC

OWNER – 2007 - 2016

KRAMER PSYCHOLOGICAL ASSOCIATES, LLC – San Francisco, CA

Staff Psychologist, 2001 – 2007

- ◆ Performed individual and group counseling related to affecting behavioral changes
- ◆ Counseled clients with substance abuse, eating disorders, depression and anxiety

Education

UNIVERSITY OF CALIFORNIA, LOS ANGELES

Ph.D., Psychology, 2001

UNIVERSITY OF CALIFORNIA, LOS ANGELES

M.S., Psychology, 1998

MSW Certification

SAN DIEGO STATE UNIVERSITY, SAN DIEGO, CA

BS, Psychology, 1997

GPA: 3.6/4.0